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11 March 1953

25 YEAR RE-REVIEW

MEMORANDUM FOR: DIRECTOR OF TRAINING

SUBJECT : Progress Report, Records & Registration Staff, OTR
week of 5 - 11 March 1953

1. Students presently in TRS Courses:

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2. Students presently in TRG Courses:

a. Personnel in TRG courses:

Basic Intelligence Course #8		23
Clerical Refresher Course #22		
Shorthand I	3	
Intermediate Shorthand	7	
Shorthand II	9	
Typing I	9	
Typing Shortcuts	5	
Typing II	9	
English Usage	8	
Special Typing (FDD/GO Personnel)	27	77
Clerical Orientation #41		35
Research Techniques Training Class		8
OTR Geographic & Map Orientation Seminar		58
Clerical Induction Training (D St)		30
CIA Language Lab.		
Regular	41	
Self-study	146	187

Total TRG

418

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JOB NO. 701 NO. FLD NO. DOC. NO. 43 NO CHANGE
IN CLASS/ DECLASS/ CLASS CHANGED TO: C EET. JUST 22
NEXT REV DATE 29 REV DATE 10/17 REVIEWE TYPE DOC. 02
NO. PGS 2 CREATION DATE ORG COMP 11 OF 11 ORG CLASS 5
REV CLASS C REV COORD. AUTH.

b. Personnel in External Training arranged by TRG:

Defense Schools		
Air Weapons Orientation Course	1	
Air War College	1	
Armed Forces Staff College	1	
Army War College	1	
Intelligence Staff Officers Course	1	
Industrial College of the Armed Forces	1	
National War College	3	
Naval War College	1	
Strategic Intelligence School	3	
Counter Intelligence School	2	15
Officers Candidate School		
Army	15	
Air Force	11	
Navy	10	
Marines	3	39
External Language Training		
Georgetown University		
SRA #1	2	
SRS I - Groups 4 & 5	9	
SRS II - Groups 3 & 4	15	
SRS/L	4	
SRC	6	
Misc. Georgetown Courses	55	91
FSI Language		12
Misc. Language Training		33*
FSI - Near East Language & Area Program		6
FSI - NATO Lectures		3
Attendance at HCOAF Lectures		3
Attendance at SIS Lectures		6
IBM		2
Advanced Management Program - Harvard		1
		3
Varitype School		1
Misc. External Training		52*
Total External Training		267*
GRAND TOTAL		891

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Registrar, OTR

*Approximate

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